

# Meeting of the Mill Creek Community Board of Directors

## Meeting Minutes

**Date:** February 24, 2015

**Location:** Virtual Meeting

**Time:** 6:32 PM – 8:52 PM

**Board Attendees:** Harry M., John M., John B., Heather Z., Shannon T.

Other: Jane B. (Heritage Property Management)

### Executive Session

Harry motioned to enter into Executive Session at 8:18 PM to discuss confidential matters. Motion seconded by Heather. Board members met in executive session from 8:18 – 8:34 PM.

### Old Business:

- Harry called meeting to order
- **Motion by John M:** Approve November 18th meeting minutes as written. Seconded by John B.  
**Vote:** Motion approved unanimously.
- Falls pool parking lot lighting - Jane to go after third bid for lighting at the falls. Current third bidder has not responded. Jane to provide status updates.
- Seago Family Cemetery - Communicate to landscapers to open and close them with due caution as to not cause damage. Current locking mechanism is not a permanent fix. Another solution will need to be found.
- Retention pond fence on Mill Creek Drive needs repair. Heather to send info to Jane.
- Security cameras - Jane is getting three bids on work for upgrade of cameras for the Falls. One from existing vendor and two additional bids. Jane to provide status updates.
- Cameras at the manor – Camera installer has been contacted. Jane has put the insurance company on notice to reopen the claim. Jane to provide status updates.
- Committees were established at last meeting. Athletic committee and a communication committee. Each committee will need to report to somebody on the board. Tentatively, Shannon has agreed to be liaison for communication committee. John M. has tentatively agreed to liaison for the athletic committee. Harry to work with the liaisons to put some parameters in place. (From Jane – We cannot make any references to children. It is against the law. We have to keep it in general terms... like “any person with incontinence needs to wear proper protection).
- Reserve study - Waiting on reserve study. Three firms are putting proposals together. Expecting one on February 25<sup>th</sup>. Jane to provide status updates.
- Waiting on arborist report on trees... any day now - We are having this assessment so we know what might be coming regarding dead trees.
- Southeastern – They are not willing to make amends to the work done at the tennis courts (crack repair). Courts re-cracked because they were fixed too soon. They have not satisfied what they said they would do. We paid for crack filling, but they only put a surface patch on it. Jane to push them harder. Jane to provide status updates.

- One Love Entertainment still has not returned deposit money for the 2014 Fall Festival. DJ cancelled on us citing double booking. Recommend we leave a negative review on website regarding service, as long as only the facts are stated. Possibly also report to the BBB. HOA may take him to small claims courts. DJ will be blacklisted from any future activities in this community. Any action to be pre-approved by board. Jane and Harry to try to contact him by phone.
- Received two landscaping proposals. Jane has contacted third vendor. Hoping to get third proposal by end of February
- We do not have any pool contracts. Jane will get RFP and we should receive by mid-March. She will send out as soon as she gets them.
- Heritage has submitted a management proposal.
- Parking – Covenants state no parking on streets. We can't legally have cars towed from streets.
- Parking lots - Private parking. We can have vehicles towed as long as there is a sign up notifying people. Jane to send second letter to vehicles that have not moved.
- Jane will find out if we can become a POA and what the cost would be. Jane to keep us updated.
- ALTA tennis update. All went well with use of the bathrooms for their home matches during the winter season.
- Jane might have an affordable idea for security gate at the pool area. She will update us at next meeting.
- Discussion of check request form. Tabled. We will discuss in email.
- Discussion of drive through violations - Jane will continue to do her drive through twice per month, per contract.
- **Affirm** email vote to allow ALTA bathroom use for a 4<sup>th</sup> match due to rain cancellation of a previous match.

#### **New Business:**

- Jane to have fence rail repaired in Manor near basketball court
- Jane to have a look at fixing the sign boards. The backing has gone bad and the letters no longer stick.

Next board meeting set for Tuesday, March 17th @ 6:30PM.

Location: TBD

8:52 PM – Harry motioned to adjourn. Motion seconded by John M. Meeting adjourned.