

# Meeting of the Mill Creek Community Board of Directors

## Meeting Minutes

**Date:** March 17, 2015

**Location:** Hickory Flat Fire Station (7675 Vaughn Road)

**Time:** 6:35 PM – 9:50 PM

**Board Attendees:** Harry M., John M., John B., Heather Z., Shannon T.

Other: Jane B. (Heritage Property Management)

### Executive Session

Harry motioned to enter into Executive Session at 8:40 PM to discuss confidential matters. Motion seconded by Heather. Board members met in executive session from 8:40 – 9:48 PM.

### Old Business:

- Harry called meeting to order
- **Motion by John M:** Approve February 24th meeting minutes as written. Seconded by Heather.  
**Vote:** Motion approved unanimously.
- Jane has not heard back from insurance regarding security cameras that were not replaced at the manor. Jane has been pushing but they have not been responsive. Jane will attempt to move up the chain of command.
- Cameras at the Falls pool. Waiting to hear back from All Wired Up on upgrade of camera system at the Falls. Jane will get competitive bids for the upgrade and keep us updated.
- **Motion by John B:** Approve Arboguard bid of \$995 to have willow oaks and pine trees at the Falls pool sprayed to remove beetles and other chewing insects and prevent further tree damage. Seconded by John M.  
**Vote:** Motion approved unanimously.
- **Motion by Heather:** To circumvent the prior resolution which requires three competitive bids for work totaling \$1000 or more and approve the bid of \$2098 by Arboguard to trim/prune the willow oaks and pine trees at the Falls pool since we are already having Arbor Guard on site to do other work. Seconded by Harry.  
**Vote:** Unanimous.
- Reserve study bids tabled until next meeting.
- Southeastern tennis court repairs. Jane is still trying to wear them down. For any future crack repairs, Jane suggests we use a mesh repair.
- One Love Entertainment (DJ that cancelled the fall festival) still has not refunded the \$125 deposit despite numerous attempts by Jane to get the refund. Negative review was left on the vendor's website. Jane filed issue with BBB.
- Landscape bids tabled until next meeting.
- Jane sent out pool bids, but we did not receive. She will send back out. Current provider is 12,660 per year (Advantage). All bids will be swim ready by May 1. Sweetwater pool service bid is 12k per year. Seers is third company at 9500 per year. Jane to ask for additional cost of emptying trash up to 2x per day.

- Need to create new line item in budget for bathroom cleaning.
- **Motion by John B:** Approve check request form as written by Heather. Seconded by Shannon.  
**Vote:** Unanimous
- Jane provided status of drive through visits and violations.
- Jane provided status of money owed to the association. Jane to contact attorney on status of those sent to attorney.
- Harry to facilitate a discussion on how the new athletic and newsletter committees will be handled.
- Jane to send bank signature cards in the morning. She was under the impression that Susan from accounting had already sent them out.
- **Motion by Shannon:** Approve up to \$75 to advertise the May yard sale in the Cherokee Tribune and as many other newspapers as possible. Seconded by John M.  
**Vote:** Unanimous
- Jane to contact the vendor for a different style of lighting for the pool parking lot and get back to us. Board did not feel the proposed colonial style lamp post fit the neighborhood.

Next board meeting set for Tuesday, April 21st @ 6:30PM.

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8:52 PM – Harry motioned to adjourn. Motion seconded by Shannon. Meeting adjourned.