

# Meeting of the Mill Creek Community Board of Directors

## Meeting Minutes

**Date:** August 18, 2015

**Location:** Hickory Flat Fire Station (7675 Vaughn Road)

**Time:** 6:30 PM – 9:10 PM

**Board Attendees:** John M., John B., Heather Z., Shannon T.

Other: Gaye C. (Heritage Property Management)

### Executive Session

Heather motioned to enter into Executive Session at 7:53 PM to discuss confidential matters. Motion seconded by Shannon. Board members met in executive session from 7:53 – 9:10 PM.

### Old Business:

- John M. called meeting to order
- **Motion by Shannon:** Approve July 21<sup>st</sup> minutes as written. Seconded by Shannon.  
**Vote:** Motion approved unanimously.
- Management report by Gaye
- **Motion by Shannon:** Discuss Sawnee EMC lighting bids. Seconded by John M.
- **Vote:** Motion approved unanimously
- **Motion by John B:** Approve Sawnee EMC lighting bid for the Manor parking lot using 35' poles and 100 watt bulbs. Seconded by Heather.  
**Vote:** Motion approved unanimously.
- **Motion by John B:** Approve Sawnee EMC lighting bid for the Falls parking lot using 35' poles and 100 watt bulbs. The light for the playground will be a 22' pole using the omnidirectional light contingent that it can be relocated more towards the center of the playground. Seconded by John M.  
**Vote:** 3 in favor, 1 against (Heather). Motion approved.
- No progress for camera replacement at the Falls
- No progress on insurance replacing missing cameras at the Manor
- Crabapple will replace the sod at the Mill Creek Ave playground in mid-September
- The no parking sign was cemented in. Exact location unknown.
- POA documents were drafted. Shannon and Harry have not yet met to discuss the timeline. Will mention at annual meeting that we will have a POA information meeting in the future. Gaye to ask lawyer to provide information on pros and cons of a POA.
- Harry spoke with Brian from Crabapple but they have not met on site to discuss where to and where not to mow any longer.
- Gate at bottom of cemetery driveway – North GA fence can install. Waiting on price.
- Proxies will be mailed out days prior to the annual meeting per the bylaws.
- No progress on paint bids for gazebo and fence. Board requested RFP for repaint of gazebo, fence, and playground equipment

### New Business:

- Affirmed e-vote for:
  - Crabapple bid of \$7487.85 to install 156 cubic yards of playground certified cypress mulch at the playgrounds
  - Spend at least \$100 in a variety of gift cards as the board sees fit in order to secure a monetary prize mechanism for raffles in order to help drive a quorum for the annual meeting in September.
- **Motion by Heather:** To give out \$200 in raffle gift cards for four separate prizes. Seconded by Shannon. **Vote:** 3 in favor, 1 against (John M). Motion approved.
- Reserve my court will adjust the community's profile to show that we only have two courts to reserve. A \$50 credit will be issued.
- Heritage mailing of pool card audit. Gaye to look into it and get back to us.
- Heritage will look over playground audit from last year and make suggestions
- Reserve study – Need 2016 budget worked first to decide if dues need to be raised.

### Committee Reports

Communications committee:

- Hoping next newsletter will be early September

Athletic committee:

- No new action at this time.

Special events committee:

- Community yard sale for set for September 11 through the 13<sup>th</sup> Heritage to place ad in Cherokee Tribune and Cherokee Ledger
- Heather W. asked for admin access to the Facebook page. At this time, admin access is for Board members only. Content can be sent to Harry, Heather, and Shannon for posting.

Annual meeting at union hill community center on September 29<sup>th</sup> 6 - 8 PM

Board meetings are the third Tuesday of each month at 6:30PM

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9:10PM - Meeting adjourned by Heather. Seconded by John B.